



BUYER

An exciting opportunity to join the growing Hedley Studios Procurement team. We are looking for an energetic and enthusiastic Buyer to support the timely procurement of prototype and project components and assemblies for the design and manufacture of our products.

Summary

Salary: Competitive, depending on experience

Starting: January 2026

Reporting to: Head of Procurement

Working Hours / Pattern: 40 Hours / Full-time

Location: The Hedley Studios HQ which is located at 142 The Command Works, Bicester Heritage, Southern Avenue, Bicester, OX27 8FY.

About us: Hedley Studios

We stand at the intersection between art and automotive excellence, transcending traditional boundaries to craft vehicles that are both luxury collectable and functional art pieces. Based at Bicester Heritage since 2020 where we expertly hand-build each creation we are building a unique legacy of unmatched elegance and exclusivity. Our philosophy is to develop the pinnacle of art with motion. Behind the scenes, our expert team blends outstanding engineering with artistic mastery to create unparalleled automotive art pieces.

The Hedley Studios culture is inclusive, expert and friendly, with the inspired energy you often find in startups or motorsport and the shared passion you encounter when like-minded people unite behind a vision that reflects their personal interests. We are committed to advancing the work of equality, diversity and inclusion and we want to attract the best people from the widest talent pool, as well as those who reflect the diverse nature of our society. Our exceptionally talented team are fuelled by a determination to create truly remarkable vehicles, whilst having a ton of fun along the way. This is where you come in...

Our Values

Start Simple: Don't worry about having all the answers, just get started. Growth comes from taking chances and making mistakes. We approach problem-solving with resourcefulness and creativity without compromising on attention to detail.

Collaboration: We support each other and work together. We strive to leverage the collective intelligence of everyone at TLCC. We are free of ego and seek to understand. We challenge each other, but respectfully.

Communication: Communicate directly – whatever the question, communication is the answer. Get feedback early and listen openly. Someone does not have to be wrong for you to be right.

Accountability: Champion Accountability – accept responsibility for your actions and inactions. We are open and honest about our shortcomings, as we are with our successes. Strive for continuous improvement in the everyday.

Diversity: Seek and value the strength of diverse perspectives – we learn from all to build for all. Embrace differences - everyone at TLCC should be able to work and learn in an atmosphere of respect, dignity, and acceptance.

Adventure: Grow our business in a way that makes us proud. Embrace the adventure – set ambitious goals, understand things don't always go to plan, work with creativity and passion and celebrate success! Remember TLCC belongs to all of us.

Purpose of the role:

We need an enthusiastic Buyer to grow our supply chain and Procurement team. An integral role within the business you will be responsible for the timely procurement of components and commodities for manufacture of our vehicles. The successful candidate must be able to work both independently and as part of a small close-knit team. We're a fast moving start up, and a 'can do' attitude is essential.

Principal role accountabilities:

- Life-cycle responsibility delivering high quality, value for money components into Hedley Studios.
- Accountability for cost and budget management for direct-spend portfolios
- New supplier identification and introduction into Hedley Studios.
- Deliver commodity strategy in line with business requirements aligned with the organisation's key stakeholders.
- Reference and awareness of technology and quality roadmaps within scope.
- Work cross-functionally with all departments to drive core quality, cost principles and process.
- Develop strong, long-term relationships with Suppliers.
- Managed supplier performance on cost, quality and on time delivery.
- Demonstrate exceptional organisational skills whilst adhering to accuracy and detail in reporting.
- Material Resource Planning with use of SAP B1

Knowledge, skills & experience:

Essential:



- Previous procurement experience
- A strong, clear and confident communicator.
- Ability to work to deadlines and demands.
- Keen attention to accuracy and detail.
- Proven commercial background / strong negotiator.
- Enthusiastic and self-motivated to work autonomously.
- Experience within small/medium businesses
- Engineering and technical knowledge
- A hands-on approach. Comfortable in the stores as well as the office
- Team Player. Working coherently with other team members to deliver to the highest standards
- Enthusiastic & passionate about what you do and our products - striving to go the extra mile.
- Experience of ERP Systems – Ideally SAP B1

Nice to have:

- Electrical Commodity experience
- Previous manufacturing / automotive procurement experience
- Knowledge of niche Production/Assembly environments
- Able to understand and interpret detailed component and assembly drawings.
- Understanding of manufacturing and assembly processes and their appropriate selection.

Generally:

- Comfortable working in a structured environment, but where you have plenty of autonomy we expect everyone to be high-performing and self-managing. It's an entrepreneurial environment which keeps things interesting but is not for everyone!
- Switched on and can take the initiative, you don't need to be told what to do all the time. We want people who look for problems and solve them without being asked.
- Self-motivating – you'll have full support along the way, but we won't hold your hand throughout.
- Ability to use Excel / PowerPoint / Outlook. Experience in Slack is useful, but not critical
- ...and lots more. Being a start-up, we'd expect whoever assumes the role to have adaptability, flexibility, and can-do attitude.

Hedley Studios Benefits & Perks:

- Private healthcare including optical, dental & hearing cover with Vitality Health and its associated perks (once probation period completed).
- Death in Service Insurance x 4 annual salary – *coming soon*
- A family friendly employer offering enhanced maternity and paternity leave, flexible working patterns and hybrid working locations where possible.



- 25 days holiday + bank holidays with an extra day of holiday for every year of service (up to 35 days)
- Share options after 6 months of service
- Monthly bonus scheme with 'Extra Mile' Award
- 1-month unpaid leave option (after a year's service)
- Members of Nest pension scheme
- Members of Cycle to Work Scheme
- Monthly team events
- Birthday presents
- Bring your dog to the office (subject to Chewie's sign off!)
- Subsidized café lunches
- Free parking on site in the beautiful Bicester Heritage site where our HQ is based – a stunning place for

Keen to apply?

We want to hear from you! Please send us your CV and a covering letter (maximum 400 words) stating why you are the right candidate for this role. Please don't just repeat your CV – we are looking for a flavour of you and what you can bring Hedley Studios. Think of this as your own personal highlights reel.

Please note that if you have not heard from us one month after the closing date of the advert then on this occasion then you have not been successful. However, we will keep all applications on file and be in touch if any future roles match your skills.